



## INDIAN INSTITUTE OF SCIENCE BANGALORE - 560 012

Advertisement No. R(HR)OLESH/EHSO/2020

The Indian Institute of Science (IISc), Bangalore invites applications for two EHS Officer Positions in the Office of Laboratory Safety and Environmental Health (OLSEH)

1. Chemical Safety Officer - One position
2. Process & Gas Safety Officer - One position

### 1. Chemical Safety Officer

#### **Essential Qualification:**

1. Degree/P. G. Diploma in occupational safety, health or environment management from a recognized University/Institution.
2. At least two years of relevant experience in EHS management in an industry, academic institution, regulatory body or laboratory.
3. Specialization in chemical safety during either of the above two.

**Desirable Qualification:** Additional knowledge in any of the following: fire and occupational safety, process and gas safety, radiation safety, laser safety, or biological safety.

#### **Job description**

EHS Officers will be part of the core safety management team at the institute which will be headed by the Institute's Safety committee. Primary responsibilities include:

- a) Develop guidelines and procedures for disposal of chemical waste and waste treatment.
- b) Develop, document, and implement chemical and general EHS protocols at the institute.
- c) Organize periodic training and enabling stakeholders to understand the principles and applications of general EHS issues.
- d) Carry out EHS inspections to assess conformity of various laboratories within the institute.
- e) Suggest corrective actions if any after the inspection, follow-up and help the laboratories in implementing the suggested corrective actions.
- f) Assist in the development of a centralized safety portal (website) for the entire institute which would serve as a repository for safety education, training and documentation.
- g) Develop guidelines for emergency preparedness and streamline emergency response.
- h) Provide periodic presentations and submit reports with statistics about the status of safety infrastructure, safety practices and their effectiveness at the institute to the Institute's safety committee.

- i) Liaison with concerned authorities for ensuring complete compliance with governmental regulations with regards to safety in the workplace and protection of the environment through prevention of environmental pollution.
- j) Other responsibilities assigned by the safety committee.

## **2. Process and Gas Safety Officer**

### **Essential Qualification:**

1. Degree/P. G. Diploma in occupational safety, health or environment management from a recognized University/Institution.
2. At least two years of relevant experience in EHS management in an industry, academic institution, regulatory body or laboratory.
3. Specialization in process, cryogen or gas safety during either of the above two.

**Desirable Qualification:** Additional knowledge in any of the following: fire and occupational safety, chemical, radiation safety, laser safety, or biological safety

### **Job description:**

EHS Officers will be part of the core safety management team at the institute which will be headed by the Institute's Safety committee. Primary responsibilities include:

- a) Develop guidelines and procedures for usage and storage of gases, compressed cylinders, and cryogens.
- b) Develop, document, and implement chemical and general EHS protocols at the institute.
- c) Organize periodic training and enabling stakeholders to understand the principles and applications of general EHS issues.
- d) Carry out EHS inspections to assess conformity of various laboratories within the institute.
- e) Suggest corrective actions if any after the inspection, follow-up and help the laboratories in implementing the suggested corrective actions.
- f) Assist in the development of a centralized safety portal (website) for the entire institute which would serve as a repository for safety education, training and documentation.
- g) Develop guidelines for emergency preparedness and streamline emergency response.
- h) Provide periodic presentations and submit reports with statistics about the status of safety infrastructure, safety practices and their effectiveness at the institute to the Institute's safety committee.
- i) Liaison with concerned authorities for ensuring complete compliance with governmental regulations with regards to safety in the workplace and protection of the environment through prevention of environmental pollution.
- j) Other responsibilities assigned by the safety committee.

### **General Conditions:**

1. Age limit: Less than 50 years or below as on 28<sup>th</sup> December 2020.
2. Monthly Emoluments: Expected to be in the range of Rs. 28,000- 56,000 per month + 24% HRA, depending on qualifications and experience.
3. Tenure: The appointment shall be for a period of 2 years, renewable based on performance. First 4 months are probationary. Note that the appointment is temporary and against a contract. The candidate shall not carry any right to seek regular employment after completion of the term.

### **Selection Process:**

1. Qualifications, experience, and responsibilities for the positions are given below.
2. Eligible candidates must fill the online form at <https://forms.gle/zN6szPiTz5FrxdSc6>. You can also access the link via the QR code given on the right.
- a. If there is a technical issue in submitting the form, you can email the CV for the said position to [hire.elseh@iisc.ac.in](mailto:hire.elseh@iisc.ac.in). Mention in the subject line "[Application] Chemical Safety Officer" or "[Application] Process and Gas Safety Officer".
- b. Just use one of the methods, online form or email. No need to do both.
3. **Deadline for application is 28<sup>th</sup> December 2020, 5PM.**
4. The CV must contain photograph, details of education, past work experience relevant to this position, date of birth and address for communication. Photograph is needed because the interview process will be online and we need to establish identity.
5. The interview of short-listed candidates will be conducted on Teams or similar video-enabled online platforms. Institute also reserves right to conduct screening test if required." Candidate must arrange access to an internet-connected computer or mobile phone for this, with enough bandwidth for video communication.
6. Selected candidates must accept the offer within 2 weeks of the formal letter. Selected candidates must report to the institute within 1 month of the formal letter. Else, the offer will be transferred to waitlisted candidates.
7. Institute retains the right to scrutinize photocopies of relevant certificates and other testimonials in support of age, qualification and experience at the time of joining. Should the document be found insufficient or misleading, the offer will be rescinded.



Date: 14<sup>th</sup> December 2020

REGISTRAR