

**Advertisement No. Rec.119/2019**

**Advertisement for Scientific Positions**

<b>Date of commencement of Online Applications</b>	<b>: 08.01.2020</b> (from 10:00 A.M)
<b>Last Date for receipt of Online Applications</b>	<b>: 06.02.2020</b> (upto 5:00 P.M)
<b>Last Date for receipt of Hard Copy Applications</b>	<b>: 21.02.2020</b>

CSIR-Central Food Technological Research Institute (CFTRI), Mysuru (A constituent laboratory of Council of Scientific and Industrial Research, New Delhi) is one of the premier R&D institutions in the country dedicated to cutting-edge research in the area of Food Science & Technology. The ongoing programmes are primarily focused under Four major broad areas such as Technology Development, Engineering Sciences, Translational Research and Food Safety. Currently the institute is vibrant with CSIR Mission projects, Focused Basic Research along with a large number of in-house projects. Industry sponsored projects are also one of the highlights in which specific and relevant problems are addressed by experts in a time bound manner. It has excellent facilities to promote all round research comparable to world's leading Scientific Establishments.

CSIR-CFTRI invites online applications from Indian citizens who are bright, highly motivated, enthusiastic and qualified Researchers/Professionals in order to contribute towards Nation's development by pursuing in-depth R&D in the diverse areas of Food Science & Technology to fill up the following scientific positions:

Sl. No.	Designation	No. of Posts & Reservation	Pay Scale	*Total Emoluments	** Upper Age Limit not exceeding ( as on 06.02.2020)
1	SCIENTIST	25 [UR-11*,EWS-2, SC-4,ST-2,OBC(NCL)-6*] {*includes 1 post reserved for PwBD (OH)}	Level-11 ( ₹67,700- 2,08,700)	₹ 94,253/-	32 Years
2	SENIOR SCIENTIST	3 [UR]	Level-12 ( ₹78,800- 2,09,200)	₹ 1,09,016/-	37 Years
3	PRINCIPAL SCIENTIST	3 [UR]	Level-13 ( ₹1,23,100- 2,15,900)	₹ 1,67,935/-	45 Years

\*Total Emoluments means approximate total emoluments per month on minimum of scale including House Rent Allowance as admissible in Mysuru HQs.

\*\* Please see details of age relaxations under **General Information and Conditions:**  
 Sl. No. 3 - Relaxations.

The minimum essential qualifications, experience, etc. for all the above posts are as under:-

<b>Post Code : S-01 : 1 Post [OBC(NCL)-01]</b>		<b>SCIENTIST</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. Submitted.  <u>Areas:</u> Statistics / Mathematics.	Minimum Two Years of Work Experience in Statistical Analysis/ Data Processing/ Data Analysis.  OR Diploma/Certificate course in Project Planning and Management.	To actively contribute in planning and monitoring of R&D and allied activities of the institute including teaching.
<b>Post Code : S-02 : 1 Post [UR-01]</b>		<b>SCIENTIST</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
M.E /M.Tech having B.E /B.Tech degree. OR Ph.D. (Engg.) submitted having B.E /B.Tech degree.  <u>Areas:</u> Computer Science & Engineering/ Computer Engineering/ Information Technology.	Minimum Two Years of Work Experience in Computer applications/ Machine Learning/ Data Analytics/ Artificial Intelligence/ Information Technology /Data Analysis.	To coordinate with other departments and teaching computer applications.
<b>Post Code : S-03 : 1 Post [UR-01]</b>		<b>SCIENTIST</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
M.E /M.Tech having B.E /B.Tech degree. OR Ph.D. (Engg.) Submitted having B.E /B.Tech degree.  <u>Areas:</u> Mechanical Engineering/ Mechatronics.	Minimum Two Years of Work Experience in design and development of equipment.	To carry out R&D in the design of food processing equipment including traditional food machinery and also to carry out research in the area of food processing and technology development.
<b>Post Code : S-04 : 1 Post [UR-01]</b>		<b>SCIENTIST</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sci.) Submitted  <u>Areas :</u> Chemistry/ Analytical Chemistry.	Minimum Two Years of Work Experience in Analysis / Analytical methods in NABL accredited laboratories.	To carry out Food analysis for quality control including development of methods/Protocols.

<b>Post Code : S-05 : 7 Posts [OBC(NCL)-02, SC-01, ST-01, EWS-01, UR-02]</b>		<b>SCIENTIST</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
M.E /M.Tech OR Ph.D. (Engg. /Sci.) submitted.  <u>Areas:</u> Food Technology/ Food Engineering & Technology / Food Process Engineering/ Food Processing Technology/ Food Science & Technology.	(1) Minimum Two Years of Work Experience in different aspects of Food Processing/ Food Production / Food Science & Technology including Meat, Fish and Poultry related fields/ Food Packaging/ Fruits and Vegetables Process/ Baking and Confectionery/ Oil & Fat processing. OR (2) PG Diploma in any one of the above areas.	To carry out R&D in Food Technology related to Meat, Fish Product / Process Development/ Food Packaging / Fruits and Vegetables process/ Product Development/ Baking and Confectionery Technology/ Traditional Foods/Oil seed Technology and Food Processing.
<b>Post Code : S-06 : 1 Post [UR-01]</b>		<b>SCIENTIST</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sci.) Submitted.  <u>Areas:</u> Biotechnology / Industrial Biotechnology / Plant Biotechnology.	Minimum Two Years of Work Experience in Plant/ Algal Biotechnology/ Downstream Processing.	To carry out R&D activities in the areas of Plant Tissue Culture /Plant Biotechnology
<b>Post Code : S-07 : 2 Posts [SC-01, UR-01]</b>		<b>SCIENTIST</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
M.E /M.Tech  <u>Areas:</u> Biotechnology/ Industrial Biotechnology/ Bioprocess Engg. OR Ph.D. (Sci.) Submitted  <u>Areas:</u> Biotechnology /Microbiology/ Bioprocess Engineering.	Minimum Two Years of Work Experience in Biotechnology/ Fermentation/ Downstream Processing.	To carry out R&D activities in the areas of Biotechnology/ Metagenomics/ Gene Technologies in Food Fermentation and Microbial Sanitation.
<b>Post Code : S-08 : 1 Post [UR-01]</b>		<b>SCIENTIST</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sci.) Submitted  <u>Areas:</u> Chemistry/Entomology/Zoology.	Minimum Two Years of Work Experience in Biofumigation/Storage of Food Grains.	To carry out research in Food Grain Storage, Pest & Infestation control.

<b>Post Code : S-09 : 2 Posts* [UR-01, OBC(NCL)-01]</b>		<b>SCIENTIST</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
M.E /M.Tech OR Ph.D. (Engg. /Sci.) submitted. <u>Areas:</u> Food Technology/ Food Engineering & Technology / Food Science & Technology/ Food Process Engineering/ Food Processing Technology/ Food Technology & Management.	A full-time MBA degree or PG Diploma with specializations in Technology Management /Marketing/ Entrepreneurship. OR Minimum Two Years of Work Experience in Market Research/ Financial Modeling/ Business Planning and Incubation/Technology Transfer.	Liaising with the Industry in supporting the projects and technology transfer activities (entrepreneurs and institutional clients).
<b>Post Code : S-10 : 1 Post [OBC(NCL)-01]</b>		<b>SCIENTIST</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
M.E /M.Tech having B.E /B.Tech degree. OR Ph.D. (Engg.) submitted having B.E / B.Tech degree. <u>Areas:</u> Chemical Engineering/ Mechanical Engineering.	Minimum Two Years of Experience in the application of Artificial Intelligence /Mechatronics/ Interfacing processing with equipment/ Machine Learning and Database Management Systems.	To contribute in the development of Food Processing Equipment/ Food Process Development.
<b>Post Code : S-11 : 1 Post [UR-01]</b>		<b>SCIENTIST</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
M.E /M.Tech having B.E /B.Tech degree. OR Ph.D. (Engg. /Sci.) (Submitted) having B.E / B.Tech degree. <u>Areas:</u> Mechanical Engineering/ Production Engineering/ Electronics & Communication Engineering.	(1) Minimum Two Years of Work Experience in Food Processing/ Grain Processing. OR (2) Minimum Two Years of Work Experience in Design software like CAD/ CATIA/Pro E/ Ansys etc.	To carry out R&D in the Design of Grain Processing Machinery, Grain Processes and Technology Development.
<b>Post Code : S-12 : 1 Post [ST-01]</b>		<b>SCIENTIST (For RC GUWAHATI)</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
M.E /M. Tech OR Ph.D. (Engg. /Sci.) submitted.	Minimum Two Years of Work Experience in Production/ Process Development/ Product Development/ Food Processing & Technology/ Industrial Liasioning.	To carry out Liaison activities with Food Industries/Govt. Agencies in coordination with Head Quarters and to carry out

<u>Areas:</u> Food Engineering & Technology / Food Technology/Food Science & Technology/ Food Process Engineering/ Food Processing Technology/Food Technology & Management/Biotechnology.		R&D in the Food Processing and Technology Development.
<b>Post Code : S-13 : 1 Post [SC-01]</b>		<b>SCIENTIST (For RC BENGALURU)</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
M.E /M.Tech OR Ph.D. (Engg. /Sci.) submitted.  <u>Areas:</u> Food Engineering & Technology / Food Technology/Food Science & Technology/ Food Process Engineering/ Food Processing Technology/Food Technology & Management/Biotechnology.	Minimum Two Years of Work Experience in Production/ Process Development/ Product Development/ Food Processing & Technology/ Industrial Liasioning.	To carry out Liaison activities with Food Industries/Govt. Agencies in coordination with Head Quarters and to carry out R&D in the Food Processing and Technology Development.
<b>Post Code : S-14 : 2 Posts [OBC(NCL)-01, EWS-01]</b>		<b>SCIENTIST (For RC MUMBAI)</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
M.E /M.Tech. OR Ph.D. (Engg. /Sci.) submitted.  <u>Areas:</u> Food Engineering & Technology / Food Technology/Food Science & Technology/ Food Process Engineering/ Food Processing Technology/Food Technology & Management/Biotechnology.	Minimum Two Years of Work Experience in Production/ Process Development/ Product Development/ Food Processing & Technology/ Industrial Liasioning.	To carry out Liaison activities with Food Industries/Govt. Agencies in coordination with Head Quarters and to carry out R&D in the Food Processing and Technology Development.
<b>Post Code : S-15 : 2 Posts [UR-01, SC-01]</b>		<b>SCIENTIST (For RC LUCKNOW)</b>
<b>Pay Matrix : Level 11 (Rs.67,700-2,08,700)</b>		
<b>Essential Qualification(s)</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
M.E /M.Tech. OR Ph.D. (Engg. /Sci.) submitted.  <u>Areas:</u> Food Engineering & Technology / Food Technology/Food Science & Technology/ Food Process Engg. / Food Processing Technology/Food Technology & Management/ Biotechnology.	Minimum Two Years of Work Experience in Production/ Process Development/ Product Development/ Food Processing & Technology/ Industrial Liasioning.	To carry out Liaison activities with Food Industries/Govt. Agencies in coordination with Head Quarters and to carry out R&D in the Food Processing and Technology Development.

<b>Post Code : SS-01 : 1 Post [UR-01]</b>		<b>SENIOR SCIENTIST</b>
<b>Pay Matrix : Level 12 (Rs. 78,800-2,09,200)</b>		
<b>Essential Qualification &amp; Experience</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sci.) with Two years of relevant experience having M.Sc. in Fishery Science/ Animal Science/Meat Science.	Additional Two Years of Work Experience in Process Development/ Product Development. Research Experience evidenced by Publications/ Patents/Products.	To carry out R&D in the areas of Process/Product Development in Meat Processing besides Teaching.
<b>Post Code : SS-02 : 1 Post [UR-01]</b>		<b>SENIOR SCIENTIST</b>
<b>Pay Matrix : Level 12 (Rs. 78,800-2,09,200)</b>		
<b>Essential Qualification &amp; Experience</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
<p>Ph.D. (Engg.) in Food Technology having B.E/B.Tech in Food Technology related fields.</p> <p style="text-align: center;">OR</p> <p>Ph.D. (Sci.) with Two years of relevant experience having M.Sc. in Food Processing/ Food Science &amp; Technology/ Food Technology/ Biotechnology.</p>	<p><b>(1) For Ph.D. (Engg.):-</b></p> <p>Two Years of Work Experience in broad spectrum areas of Food Processing, Food Technology, Marketing etc. Research Experience evidenced by Publications/ Patents/ Products.</p> <p style="text-align: center;">OR</p> <p>M.B.A in Marketing/Business Development.</p> <p><b>(2) For Ph.D. (Sci.):-</b></p> <p>Additional Two Years of Work Experience in broad spectrum areas of Food Processing, Food Technology, Biotechnology, Marketing etc. Research Experience evidenced by Publications/ Patents /Products.</p> <p style="text-align: center;">OR</p> <p>M.B.A in Marketing/Business Development.</p>	To take care of transfer of technology, liasioning with the industries in supporting the projects and technology transfer activities (Entrepreneurs and institutional clients) besides Teaching.
<b>Post Code : SS-03 : 1 Post [UR-01]</b>		<b>SENIOR SCIENTIST</b>
<b>Pay Matrix : Level 12 (Rs. 78,800-2,09,200)</b>		
<b>Essential Qualification &amp; Experience</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
<p>Ph.D. (Sci.) with 2 years of relevant experience.</p> <p><u>Areas :</u> Chemistry/Biotechnology/ Toxicology/Entomology/ Zoology.</p>	Additional Two Years of Work Experience in Biofumigation/ Storage of Food Grain/ Safety Evaluation. Research Experience evidenced by Publications/ Patents/ Products.	To carry out research in Food Grain Storage, Pest & Infestation Control besides Teaching.

<b>Post Code : PS-01 : 1 Post [UR-01]</b>		<b>PRINCIPAL SCIENTIST</b>
<b>Pay Matrix : Level 13 (Rs.1,23,100-2,15,900)</b>		
<b>Essential Qualification &amp; Experience</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sci.) with 3 years of relevant experience having M.Sc. in Zoology/ Entomology/ Biotechnology/ Toxicology.	Additional Two years of Work Experience in Post Harvest Management of the stored food products. Research Experience evidenced by Publications/ Patents/ Products.	To carry out R&D in the areas of Stored product and house hold Entomology on Biofumigation, Prophlaxis, Biopesticides for Infestation Control of stored food products besides Teaching.
<b>Post Code : PS-02 : 1 Post [UR-01]</b>		<b>PRINCIPAL SCIENTIST</b>
<b>Pay Matrix : Level 13 (Rs.1,23,100-2,15,900)</b>		
<b>Essential Qualification &amp; Experience</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sci. /Engg.) in Food Science/Food Technology/Food Engineering/ Food Process Engineering/Food Engineering & Technology/Chemical Engineering/ Biotechnology/ Bioprocess Engineering with 3 years of relevant experience.	Additional Two years of Work Experience in the areas of Fermentation/Process Scale-up/ Bioengineering/ Downstream Processing/ Process Development. Research Experience evidenced by Publications/ Patents /Products.	To carry out R&D in the area of Process Development/ Product Development, Downstream Processing, advanced unit operations besides Teaching. To undertake externally funded projects independently.
<b>Post Code : PS-03 : 1 Post [UR-01]</b>		<b>PRINCIPAL SCIENTIST</b>
<b>Pay Matrix : Level 13 (Rs.1,23,100-2,15,900)</b>		
<b>Essential Qualification &amp; Experience</b>	<b>Desirable Qualification(s)/Experience</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. with 3 years of relevant experience having B.E /B.Tech in Food Engineering/ Food Process Engineering/ Chemical Engineering/ Mechanical Engineering/ Production Engineering.	Additional Two years of Work Experience in the areas of Process Engineering, Project Engineering, Execution of Projects, Scale-up operations in Food/ Fermentation Process. Research Experience evidenced by Publications/ Patents/ Products.	To carry out R&D in the areas of Plant Design / Food Process Development/ Product Development/ Execution of Turn Key Projects/Advanced areas of unit operations besides Teaching.

**\*Note: One Post is reserved for PwBD (OH) from the post code S-09**

**Abbreviations: UR - Unreserved, SC-Scheduled caste, ST-Scheduled Tribe, EWS - Economically Weaker Section, OBC (NCL) - Other Backward Classes (Non Creamy Layer), PwBD - Persons with Benchmark Disability, OH- Orthopaedically Handicapped.**

**Selected candidate will have to undertake research development and innovative product development activities in the core areas of the institute. In addition to the R&D activities, consultancy, sponsored/Grant-in-aid projects are also to be handled either independently or in a team.**

## **GENERAL INFORMATION AND CONDITIONS:-**

### **1. Benefits under Council service:**

- a. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR Residence allotment rules depending on availability in which case HRA will not be admissible.
- b. In addition to the emoluments indicated against each category of posts other benefits are also available as per CSIR rules. The selected candidates will be governed by the 'National Pension System' based on defined contributions as adopted by CSIR for its employees.
- c. The appointees are liable to be posted in any of the Laboratories / Institutes of CSIR situated in other parts of India as and when need arises.
- d. Scientists in CSIR-CFTRI are also permitted to undertake consultancy and sponsored R&D project activities as per CSIR rules. These activities give them scope to earn consultancy fee and honorarium as per CSIR guidelines governing these activities. Opportunities also arise for foreign deputations for training/presentation of papers/specific assignments etc.
- e. Exceptionally meritorious and deserving candidates may be considered for higher initial pay by the Competent Authority as per CSIR Rules.
- f. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Scientists.
- g. The Competent Authority has a right to amend, delete and add terms & conditions to this advertisement.

### **2. Other Conditions:**

- a. The applicant must be a citizen of India.
- b. All applicants must possess the essential qualifications of the post and fulfill other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down for various posts which are compulsory even if a candidate has some other higher qualifications. **Enquiries asking for advice as to eligibility will not be entertained.** The prescribed essential qualifications are the minimum and should be in the area mentioned against each post. Mere possession of the same does not entitle candidates to be called for interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should therefore, mention in the application all the qualifications and experience in the relevant area over and above the minimum prescribed qualifications, supported with documents and ensure that all details are in full and accurate. The candidates, applying for the post of Scientist with the qualifications of Ph.D submitted, are advised to enclose authentic documentary proof indicating the date of submission of thesis. Completion of Ph.D. degree will be reckoned from the date of issue of provisional certificate/notification.
- c. Online Applications from candidate working in Government Departments, Autonomous bodies, Public Sector Undertakings and Government Funded Research Agencies will be considered only if hard copy of the same is forwarded through proper channel, certified by the employer that the applicant will be relieved within one month of receipt of the appointment orders on immediate absorption basis, if selected. Vigilance clearance should also be recorded in such cases. Application through proper channel must reach us at the earliest. However, advance copy of the application may be submitted before the closing date or the online application will be rejected. Further, such candidates, when shortlisted for interview, will be required invariably to furnish a clear "No Objection Certificate" from their employer failing which they will not be allowed for interview even if shortlisted.



- d. The hard copy (print-out) of the application generated after filling online application form should be accompanied by self attested copies of the relevant educational qualifications, experience, caste/community/class, etc. The prescribed qualifications should have been obtained through recognized Universities/Institutions etc. Incomplete applications or applications not accompanied with the required certificates/documents, publications, patents, product developed if any, requisite application fee are liable to be rejected.
- e. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the application is liable to be rejected. The decision of the CSIR with regard to equivalence of qualification(s) and about recognition of Universities/Institutes shall be final and binding.
- f. The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience for short listing the candidates for interview.
- g. If any document/certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or notary is to be submitted.
- h. The date for determining the upper age limit, qualifications and/or experience shall be the closing date prescribed for submission of online applications i.e. **06<sup>th</sup> February, 2020**.
- i. The period of experience in a discipline/area of work, wherever prescribed, should be in relevant area of work/field indicated against such posts which shall be counted after the date of acquiring the minimum essential educational qualifications prescribed for that post.
- j. The minimum duration for a Certificate course should be 6 months.
- k. Persons with Benchmark disabilities (PwBD/DIVYANGJAN) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply. Relaxation in age limit shall be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified suitable for persons with disabilities since this is a horizontal reservation.
- l. Only outstation candidates called and found eligible for interview will be paid to and fro single second class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to the Mysuru Railway Station/ place of interview on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey performed within India, as per rules. For road journeys between stations not connected by rail, the actual bus fare or road mileage at the lowest rate as admissible under rules, will be reimbursed on production of documentary proof (bus tickets), provided the distance covered by road is more than 20 miles each way. Candidates who are already in the service of the Central/State Govt., Public Sector undertaking, local Govt. Institution or Panchayat called for Interview will not get T.A.
- m. Any discrepancy with regard to the information given in application and as evident in original documents will make the candidate ineligible for appearing in interview. **No TA will be paid for such candidate.**
- n. The decision of the CSIR-CFTRI/CSIR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of examination / Interview will be final and binding on the candidates. No enquiry or correspondence will be entertained in this connection from any individual or agency on behalf of the candidate.
- o. The selected persons should be ready to serve under the administrative control of the Director, CSIR-CFTRI viz. at the **Headquarters in Mysuru or its Resource Centres located at Lucknow, Hyderabad, Mumbai, Bengaluru, Guwahati** for CSIR-CFTRI R&D activities.
- p. Canvassing in any form and/or bringing any influence, political or otherwise, will be treated as a disqualification for the post.

- q. The Director, CSIR-CFTRI reserves the right to cancel the advertisement without assigning any reason thereof or reserves the right not to fill up the posts, if required. The number of vacancies indicated above may vary i.e. it may increase or decrease at the time of actual selection. This advertisement does not necessarily tantamount to the selections being actually made. The selection process is subject to the CSIR/GoI instructions prevalent at a given point of time during various stages of selection process.
- r. The selected candidates will be on probation for a specified period from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority. After successful completion of probationary period, they will be considered for confirmation in accordance with the extant rules.
- s. Applicants must disclose as to whether any of their close or blood relatives are employees of CSIR-CFTRI or CSIR or any other laboratory/institute of CSIR in the application form. Close relations would include wife/husband/brother/brother's wife/sister and those who could be termed as blood relations.
- t. Notifications regarding Date of Interview, recommendations of the screening committees along with criteria adopted by it or any updates shall be displayed only on CFTRI official website: <https://www.cftri.res.in> from time to time.
- u. **NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.** The **Helpdesk** contact mentioned on the website for online application is for resolution of operational issues related to online submission of application form only.
- v. The recruitment for the above posts is governed by the "CSIR Service Rules, 1994 for Recruitment of Scientific, Technical and Support Staff" as amended from time to time. Hence all other terms and conditions not stipulated herein will be applicable as per the said Recruitment Rules.
- w. In case a candidate is staying abroad, his/her candidature may be considered in absentia by the Selection Committee on his/her written request.

### **3. RELAXATIONS:**

- a. The upper age limit is relaxable up to 05 [five] years for Scheduled Caste [SC]/Scheduled Tribe [ST] and 03 [three] years for Other Backward Class [OBC] candidates, as per Government of India orders in force, **only in respect of those cases where the posts are reserved for these respective categories** [attested copies of the certificates to be enclosed to the application, as required]. SC/ST/OBC candidates who apply against the posts not reserved for them are not eligible for age relaxation in respect of such posts in accordance with DoPT OM No.36011/1/98-Estt.(Res), dated 01-07-1988 and they are treated on par with general candidates in respect of their selection [Application Fee Exemption is, however, applicable for SC and ST candidates in such cases].

The candidates belonging to the reserved category of SC/ST/OBC must submit along with their applications, an attested photocopy of the certificate which should be in the prescribed form issued by the Competent Authority Empowered to issue such Certificates (Like SDO/District Magistrate/Dy. Commissioner etc.) as per the Government of India Orders. As for OBC certificates, both the conditions of OBC status as well as exclusion from 'Creamy Layer' with respect to Government of India criteria and not State Government criteria, are to be met. The OBC (Non-creamy layer) certificate should be latest. For information and compliance, the prescribed forms for producing OBC/SC/ST certificate thereof referred to above are uploaded on the web site of CSIR-CFTRI separately under the link for "Forms" in respect of Advertisement No.119/2019. The SC/ST/OBC certificates should be only in the prescribed formats / certificates, these certificates in any other format will not be acceptable. The OBC certificates should be in the format **FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA** with reference to relevant Government of India Orders meeting the Creamy Layer Criteria as laid down by

Government of India and not for appointment in any of the States of Union bearing references to those State Government Orders. OBC candidate's eligibility will be based on Castes borne in the Central List of Govt. of India. Their Sub-caste should match with the entries in Central List of OBC, failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR, if otherwise eligible. **The OBC candidates who belong to “Creamy layer” are not entitled to concession admissible to OBC category and such candidates have to indicate their category as General.**

It may please be well noted that the appointments to the reserved posts will be provisional and subject to the verification of caste certificates through proper channels. If the verification reveals that the claim of the candidate belong to the SC/ST/OBC is false OR it reveals that the claim of the candidate belong to creamy layer is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificate.

b. **EWS (Economically Weaker Section):**

Persons who are not covered under the existing scheme of reservations to the Scheduled Castes, the Schedule Tribes and the Other Backward Classes and whose family has gross annual income below Rs.8.00 Lakh (Rupees Eight Lakh only) are to be identified as EWS for benefit of reservation. The income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:

- i.) 5 acres of Agricultural Land and above;
- ii.) Residential flat of 1000 sq. ft. and above;
- iii.) Residential plot of 100 sq. yards and above in notified municipalities;
- iv.) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The property held by a “Family” in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

The term “Family” for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority (Like SDO/District Magistrate/Dy. Commissioner etc.) as per the Government of India Orders in the prescribed format shall only be accepted as candidate’s claim as belonging to EWS. Failing in these stipulations, their claim for reserved status under EWS will not be entertained and the candidature / application of such candidates, if fulfilling all the eligibility conditions for General (Un-reserved) category, will be considered under General (UR) vacancies only.

The vacancies advertised under EWS Category is as per the instructions issued by DoPT, Ministry of Personnel, Public Grievances & Pension, Govt. of India, vide OM. No. 36039/1/2019-Estt (Res), dated 31.01.2019. EWS vacancies are tentative and subject to further directives of GoI and outcome of any litigation. The appointment against EWS category shall be provisional and is subject to the Income and Asset certificate being verified through the proper channels and if the verification reveals that the claim of belonging to EWS is fake/false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate.

c. Upper age limit is also relaxable up to five years for the regular employees working in CSIR Laboratories, Government Departments, Autonomous Bodies and Public Sector Undertakings in

accordance with the instructions and orders issued by the Government of India/CSIR from time to time in this regard.

- d. As per GOI provisions, in respect of widows, divorced women and women judicially separated from their husbands and who are not re-married, the upper age limit is relaxable up to the age of 35 years (up to 40 years for members of Scheduled Caste/Scheduled Tribe candidates) but no relaxation of educational qualification or method of recruitment. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:
- i. In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
  - ii. In case of divorced Women and Women judicially separated from their husband, a certified copy of the judgment/decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women and they have not remarried since.

e. **Age relaxation to Persons with Benchmark Disability (PwBD/DIVYANGJAN):**

Age relaxation of 10 (Ten) years [total 15 years for SC/ST and 13 years for OBC candidates] in upper age limit shall be allowed to persons suffering from the following benchmark disabilities as per GOI instructions:

- (i) Category A - blindness and low vision;
- (ii) Category B - deaf and hard of hearing;
- (iii) Category C - locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
- (iv) Category D - autism, intellectual disability, specific learning disability and mental illness;
- (v) Category E - multiple disabilities from amongst persons under clauses (A) to (D) including deaf-blindness.

**Note: Definition of the above specified disabilities will be as per “THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016”.**

The persons claiming age relaxation under this sub-para would be eligible for relaxation in conditions/ reservation in posts who suffer from not **less than 40% of relevant benchmark disability**. Those Persons with Benchmark Disabilities (PwBD) who have availed the relaxation and/or reservation will have to submit **Certificate of Disability** issued by the Competent Authority as per the form V, VI and VII of rule 18(1) under chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15.06.2017. Refer **Form V, VI & VII** (as the case may be) for the revised formats as per Ministry of Social Justice & Empowerment Gazette notification dated 15.06.2017. The existing certificates of disability issued under the Persons with Disabilities Act 1995 (since repealed) shall continue to be valid for the period specified therein. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual Group ‘A’ posts to be filled by Direct Recruitment by Selection.

No Application Fee is payable by them. All other relaxations/concessions will be as per the Government of India orders. PLEASE NOTE, PwBD CANDIDATES SHOULD MENTION IN APPLICATIONS, THEIR CASTE/COMMUNITY LIKE SC/ST/OBC/GEN/EWS and also produce Certificate of the concerned Caste/Community, as this is a horizontal reservation. **Candidates with benchmark physical disability only would be considered as Persons with Disabilities (PwD) and entitled to reservation for Persons with Disabilities.** A candidate under the category PwBD will be considered to be eligible for appointment only if he/she (after such physical examination as the appointing authority may prescribe) is found to satisfy the requirements of physical and medical standards for the above post.

- f. Relaxation of five years will also be permissible to those persons who had ordinarily been domiciled in the Kashmir Division of the State of Jammu and Kashmir during the period from 01-01-1980 to 31-12-1989 subject to production of relevant certificate from the concerned authority. However, the upper age relaxation will be amended as per the orders of Government of India which may be issued in respect of Union Territories of Jammu & Kashmir and Ladakh.
- g. Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be considered in case of exceptionally meritorious candidates or if sufficient number of candidates possessing the requisite qualification and/ or experience are not likely to be available to fill up the posts.
- h. Age relaxations will be applicable as per the orders of Government of India from time to time.

#### **4. Mode of Selection:**

Mere fulfillment of educational qualifications and experience does not entitle a candidate to be called for interview. The duly constituted screening Committee will adopt its own criteria for short-listing the candidates. The candidate should, therefore, mention in the application all qualifications and experience in the relevant area over and above the minimum prescribed qualifications, supported with documents. Completion of Ph.D degree will be reckoned from the date of issue of provisional certificate/notification.

- a. In the event of applications received in large numbers, the Screening Committee of CSIR-CFTRI will adopt its own short listing criteria to restrict the number of candidates to be called for interview to a reasonable number by any or more of the following methods:
  - i. On the basis of higher educational qualifications than the minimum prescribed in the advertisement.
  - ii. On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.
  - iii. By holding a written test.
  - iv. Any other methodology as deemed fit by Screening Committee.

The Laboratory reserves the right to call for Interview to only those candidates who in its opinion are likely to be suitable and will not entertain any correspondence in this regard.

- b. Due weightage will be given to the candidates having experience in product development/ technology innovation / translational research/ applied technology etc. during the screening and selection process. Accordingly candidates claiming such achievements, if any, have to mention the same in the Online Application.
- c. The screening of the candidates will be done prima facie on the basis of documents and information furnished by the candidates. If at any subsequent date it is discovered that the candidates do not fulfill the eligibility criteria; their candidature shall be cancelled without assigning any reason whatsoever.
- d. Wherever specific area / discipline have been prescribed as the essential eligibility criteria for the post, the candidates must substantiate their claims in this regard with valid proof. In case the required area / discipline has not been mentioned in a candidate's Marks Sheet and/or Degree / Certificate awarded by the concerned University, the decision of the Screening Committee regarding acceptance or rejection of such claims would be final and binding upon the candidates.

## 5. How to Apply:

- a) Eligible and interested candidates are required to apply ONLINE only through our official website <https://www.cftri.res.in> or <https://www.recruitment.cftri.res.in> . No other mode of application will be considered.
- b) If the candidate does not have a valid email id, he/she should create a new valid email id before applying online and should be kept active during the entire recruitment process.
- c) Candidates are advised to go through the instructions for online filling of the application carefully.
- d) **Online Application will be available on CSIR-CFTRI website <https://www.cftri.res.in>. Open from 08.01.2020 (10.00 a.m. onwards) and Closes on 06.02.2020 (till 05.00 p.m). It is mandatory to take the print out of the successfully submitted online application form, sign the same and attach the self attested mandatory documents & photo. The print out of the application along with the relevant documents must reach CSIR-CFTRI on or before 21.02.2020.**
- d) A non-refundable application fee of Rs. 100/- (one Hundred) only wherever applicable may be deposited through <https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=299364> and printed copy of e-receipt of the same must be enclosed with the application. The candidates belonging to SC/ST/PwBD/Women/Regular CSIR Employees/Abroad Candidates are exempted from payment of application fee.
- e) Candidate is required to upload his/her recent passport size scanned colour photograph, signature each (max size 50 KB) and also relevant certificates at the specified places in the online application.
- f) In case of Universities/Institutes awarding CGPA/SGPA/OGPA grades etc., candidates are required to convert the same into percentage based on the formula as per their University/Institute.
- g) Candidates should keep a copy of the application print-out and payment details, if any, for their record. Print-out of Application and payment details will not be available after **05.00 p.m. on the last date of online Application i.e. 06.02.2020.**
- h) Fee once paid will not be refunded on any account nor can it be held in reserve for any other recruitment or selection process.
- i) Only a single application will be entertained from each candidate for each postcode. IN CASE A CANDIDATE SUBMITS MULTIPLE ONLINE APPLICATIONS FOR A SINGLE POSTCODE WITH DIFFERENT EMAIL IDS, ONLY THE LATEST COMPLETED APPLICATION WILL BE CONSIDERED.
- j) A candidate can apply for multiple postcodes subject to fulfilling all eligibility criterion attached to each individual post code. However, candidate needs to fill the application (except primary/registration details) with the requisite application fee separately for each post code.
- k) The print out of the successfully submitted online Application must be duly signed by the candidate and accompanied by One recent Passport size Coloured photograph, self attested copies of the certificates, mark sheets, testimonials in support of age, educational qualifications, experience , caste certificate (if applicable), certificate to be produced by EWS candidates, copy of E-RECEIPT of the Application fee paid (if applicable) should be sent in an envelope superscribed **“APPLICATION FOR THE POST OF “\_\_\_\_\_” (Post Code \_\_\_\_\_)”** ‘Advertisement No. **119/2019**’ by speed post/registered post only so as to reach on or before 21.02.2020 to the address given below, **separately for each post code**, in case a candidate applies for multiple post codes.

**Recruitment Cell (E-I Section),  
CSIR-Central Food Technological Research Institute  
Cheluvamba Mansion,  
Mysuru – 570020,  
Karnataka.**

- l. Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by CSIR-CFTRI.
- m. Incomplete applications [i.e. Printout of the complete online application form, unsigned, without photograph and application fee (if applicable), applicable testimonials etc.] will not be entertained and will be summarily rejected.

**6. Printed Online Application Form duly signed by the candidate along with following documents must be sent by Speed post/ Registered post only:**

- a. Proof for remittance of application fee paid through SBI collect (E-receipt/Transaction reference), wherever applicable.
- b. One recent Passport size Coloured photograph (same as uploaded with the online application form) to be pasted on the application form and signed across in full.
- c. Self Attested photocopy of Matriculation or equivalent certificate for Age proof.
- d. Self Attested photocopies of educational qualification certificates etc.
- e. Conversion formula of CGPA/SGPA/OGPA/DGPA/CPI grades etc into percentage, issued by the University.
- f. Self attested copies/reprints of Publications/Research Papers/Patents etc. if any.
- g. Self Attested photocopy of **latest caste certificate/ EWS certificate**, if applicable in the prescribed format.
- h. Self Attested photocopies of experience certificates, if any.
- i. No Objection Certificate (NOC)/Proper channel Application, wherever applicable.
- j. PwBD certificate, in the prescribed Government of India (GoI) format signed by the specified authority, if applicable.
- k. Any other document in support of the claim made in the application, as applicable.

**Note:** In case of discrepancies between the English version of this Advertisement and its Hindi & Kannada translation, the English version shall prevail.

In case of any difficulty while submitting online registration/application please do write email at [recruitment@cftri.res.in](mailto:recruitment@cftri.res.in). To avoid last minute rush, candidates are advised to pay the online fee (if applicable) and apply online at the earliest. All further announcements/details pertaining to this process/updates/corrigendum/addendum etc. will be published/provided only on CFTRI official website <https://www.cftri.res.in> from time to time.

**NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.** The **Helpdesk** contact (0821-2514433) mentioned on the website for online application is for resolution of operational issues related to online submission of application form only.

Sd/-  
Administrative Officer  
CSIR-Central Food Technological Research Institute  
Mysuru

**LIST OF FORMS**

<b>PROFORMA-I</b>	<b>FORMAT OF OBC CASTE CERTIFICATE</b>
<b>PROFORMA-I-A</b>	<b>FORMAT OF DECLARATION TO BE PRODUCED BY OBC CANDIDATE</b>
<b>PROFORMA-II</b>	<b>FORMAT OF SC/ST CASTE CERTIFICATE</b>
<b>PROFORMA-III</b>	<b>FORMAT OF ECONOMICALLY WEAKER SECTION (EWS) CERTIFICATE</b>
<b>PROFORMA-IV</b>	<b>DISABILITY CERTIFICATE (IN CASES OF AMPUTATION OR COMPLETE PERMANENT PARALYSIS OF LIMBS AND IN CASES OF BLINDNESS)</b>
<b>PROFORMA-V</b>	<b>DISABILITY CERTIFICATE (IN CASES OF MULTIPLE DISABILITIES)</b>
<b>PROFORMA-VI</b>	<b>DISABILITY CERTIFICATE (IN CASES OTHER THAN THOSE MENTIONED IN FORM V AND VI)</b>

*Giving Food a Future*



**FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter  
of \_\_\_\_\_ of village/town \_\_\_\_\_ in  
District/Division \_\_\_\_\_ in the \_\_\_\_\_ State/Union Territory  
\_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a  
backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution  
No. \_\_\_\_\_ dated \_\_\_\_\_\*.

Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in  
the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in  
column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No.  
36012/22/93-Estt. (SCT,) dated 08.09.1993\*\*.

**Date** \_\_\_\_\_

**District Magistrate/Deputy Commissioner etc.**

**Seal of Office –**

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\*- The Authority issuing the Certificate may have to mention the details of Resolution of Government of India, in which the Caste of candidate is mentioned as OBC.

\*\* - As amended from time to time

Note:- The term "ordinarily" used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

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List of authorities competent to issue Caste Certificates are indicated below:-

- (i) District Magistrate / Additional District Magistrate/ Collector/ Deputy Commissioner / Additional Deputy Commissioner/ Dy. Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate /Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate)
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar: and
- (iv) Sub-Divisional Officers of the area where the Candidate and or his family normally resides.

**FORM OF DECLARATION TO BE SUBMITTED BY THE OBC CANDIDATE  
(IN ADDITION TO THE COMMUNITY CERTIFICATE)**

I \_\_\_\_\_ Son/daughter of Shri \_\_\_\_\_ resident of  
Village/town/city\_\_\_\_\_district\_\_\_\_\_state  
\_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_community  
which is recognized as a backward class by the Government of India for the purpose of  
reservation in services as per orders contained in Department of Personnel and Training  
Office Memorandum No 36102/22/93-Estt. (SCT) dated 8-9-1993. It is also declared that  
I do not belong to persons/ sections/sections (Creamy Layer) mentioned in column 3 of the  
Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No.  
36033/3/2004-Estt. (Res.) dated 9th March, 200, O.M. No. 36033/3/2004-Estt. (Res.)  
dated 14th October, 2008 and OM No. 36033/1/2013-Estt. (Res.), dated: 27th May, 2013.

Signature : \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

1. This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ Son/Daughter of  
\_\_\_\_\_ Village/Town\* \_\_\_\_\_ in District/Division\*  
\_\_\_\_\_ of the \_\_\_\_\_ State/Union Territory\* belongs to the  
\_\_\_\_\_ Caste/Tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe\* under:

@ The Constitution Scheduled Castes Order, 1950

@ The Constitution Scheduled Tribes Order, 1950

@ The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951

@ The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]

@ The Constitution (Jammu and Kashmir)\* Scheduled Castes Orders, 1956.

@ The Constitution (Andaman and Nicobar Islands)\* Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.

@ The Constitution (Dadra and Nagar Haveli)\* Scheduled Castes Order, 1962.

@ The Constitution (Dadra and Nagar Haveli)\* Scheduled Tribes Order, 1962.

@ The Constitution (Pondicherry) Scheduled Castes Order, 1964.

@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.

@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.

@ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.

@ The Constitution (Nagaland) Scheduled Tribes Order, 1970.

@ The Constitution (Sikkim) Scheduled Castes Order, 1978

@ The Constitution (Sikkim) Scheduled Tribes Order, 1978

@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.

@ The Constitution (SC) Orders (Amendment) Act, 1990.

@ The Constitution (ST) Orders (Amendment) Ordinance Act, 1991.

@ The Constitution (ST) Orders (Second Amendment) Act, 1991

@ The Constitution (ST) Orders (Amendment) Ordinance Act, 1996.

@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002.

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.

@ The Constitution (Scheduled Castes) Order (Amendment) Act, 2007

%2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati\* \_\_\_\_\_ father/mother\* of Shri/Shrimati/Kumari\* \_\_\_\_\_ of Village/Town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste/Tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_ .

%3. Shri/Shrimati/Kumari\* \_\_\_\_\_ and /or\* his/her\* family ordinarily reside(s) in Village/Town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State/Union Territory\* of \_\_\_\_\_ .

Place \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

\*\*Designation \_\_\_\_\_

(With seal of Office)

State/Union Territory \_\_\_\_\_

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\*Please delete the words, which are not applicable.

@ Please quote specific Presidential Order

% Delete the Paragraph, which is not applicable.

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NOTE: The term 'ordinarily reside'(s) used here will have the same meaning as in Section 20 of the Representation of People Act, 1950

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**\*\* List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificates :**

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.(not below the rank of 1st Class Stipendary Magistrate)
  2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
  3. Revenue Officer not below the rank of Tehsildar.
  4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
  5. Administrator / Secretary to Administrator/Development Officer (Lakshadweep Islands).
-

**GOVERNMENT OF .....**  
**(NAME & ADDRESS OF THE AUTHORITY ISSUING THE CERTIFICATE)**

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No \_\_\_\_\_

Date.....

**VALID FOR THE YEAR \_\_\_\_\_**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ Son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_ Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual Income\* of his/her 'family'\*\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His / her family does not own or possess any of the following assets\*\*\*;

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Recent Passport size attested photograph of the applicant

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "**Family**" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/ her spouse and children below the age of 18 years.

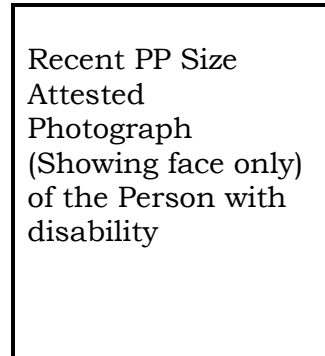
\*\*\*Note 3: The property held by a "Family" in different locations or different places / cities have been clubbed while applying the land or property holding test to determine EWS status.

**FORM-V**

Certificate of Disability

**(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in cases of blindness)**

**(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)**



Certificate No.: \_\_\_\_\_

Date: \_\_\_\_\_

**This is to certify that I have carefully examined**

Shri/Smt/Kum \_\_\_\_\_ son/ wife/ daughter of

Shri \_\_\_\_\_ Date of Birth \_\_\_\_\_ (DD/MM/YYYY)

Age \_\_\_\_\_ Years, Male/Female \_\_\_\_\_ Registration No. \_\_\_\_\_

Permanent Resident of House No. \_\_\_\_\_ Ward/Village/Street \_\_\_\_\_

Post Office \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_ whose  
photograph is affixed above, and am satisfied that:

(A) He/she is a case of:

- Locomotor Disability
  - Dwarfism
  - Blindness
- (Please tick as applicable)

(B) The diagnosis in his/her case is \_\_\_\_\_

(1) He/She has \_\_\_\_\_% (in figure) \_\_\_\_\_ percent (in words)  
permanent locomotor disability/dwarfism/blindness in relation to his/ her \_\_\_\_\_  
(part of body) as per guidelines ( \_\_\_\_\_ number and date of issue of the guidelines  
to be specified).

(2) The applicant has submitted the following document as proof of residence:

<b>Nature of Document</b>	<b>Date of Issue</b>	<b>Details of authority issuing certificate</b>

(Signature and Seal of Authorised Signatory of notified Medical Authority)

Signature/Thumb impression of the person in whose favour certificate of disability certificate is issued.

**FORM-VI**  
Certificate of Disability  
**(In cases of multiple disabilities)**

**(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)**

Recent Passport  
Size Attested  
Photograph  
(Showing face  
only) of the  
Person with  
disability

Certificate No.: \_\_\_\_\_

Date: \_\_\_\_\_

1. This is to certify that we have carefully examined Shri/Smt/Kum  
\_\_\_\_\_ son/ wife/ daughter of Shri \_\_\_\_\_

Date of Birth \_\_\_\_\_ (DD/MM/YYYY) \_\_\_\_\_ Age \_\_\_\_\_ Years, Male/Female

\_\_\_\_\_ Registration No. \_\_\_\_\_ Permanent Resident of House No.

\_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ PostOffice \_\_\_\_\_

District \_\_\_\_\_ State \_\_\_\_\_, whose photograph is affixed

above, and are satisfied that:

(A) He/she is a Case of Multiple Disability. His/her extent of permanent physical impairment/  
disability has been evaluated as per guidelines ( \_\_\_\_\_ number and date  
of issue of the guidelines to be specified) for the disabilities ticked below, and is shown  
against the relevant disability in the table below:



<b>S. No</b>	<b>Disability</b>	<b>Affected part of body</b>	<b>Diagnosis</b>	<b>Permanent physical impairment/mental disability (in %)</b>
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) In the light of the above, his /her over all permanent physical impairment as per guidelines (\_\_\_\_\_ number and date of issue of the guidelines to be specified), is as follows:-

In figures:- . \_\_\_\_\_ percent

In words:- . \_\_\_\_\_ percent

2. This condition is progressive/ non-progressive/ likely to improve / not likely to improve.

3. Reassessment of disability is :

(i) not necessary,

or

(ii) is recommended/ after \_\_\_\_\_ years \_\_\_\_\_ months, and therefore this certificate shall be valid till \_\_\_\_\_ (DD)/(MM)/(YY)

@ e.g. Left/right/both arms/legs

# e.g. Single eye

£ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

<b>Name and seal of Member</b>	<b>Name and seal of Member</b>	<b>Name and seal of the Chairperson</b>

Signature/Thumb impression of the person in whose favour certificate of disability certificate is issued.

**FORM-VII**  
Certificate of Disability  
**(IN CASES OTHER THAN THOSE MENTIONED IN FORMS V AND VI)**

**(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)**

Recent PP Size Attested Photograph (Showing face only) of the Person with disability
--

Certificate No.: \_\_\_\_\_

Date: \_\_\_\_\_

1. This is to certify that I have carefully examined Shri/Smt/Kum  
\_\_\_\_\_ son/ wife/ daughter of Shri \_\_\_\_\_

Date of Birth \_\_\_\_\_ (DD/MM/YYYY) Age \_\_\_\_\_ Years, Male/Female

\_\_\_\_\_ Registration No. \_\_\_\_\_ Permanent Resident of House No.

\_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ PostOffice \_\_\_\_\_

District \_\_\_\_\_ State \_\_\_\_\_, whose photograph is affixed

above and am satisfied that he/she is a case of \_\_\_\_\_ Disability.

His/her extent of percentage physical impairment/disability has been evaluated as per  
guidelines ( \_\_\_\_\_ number and date of issue of the guidelines to be specified)

and is shown against the relevant disability in the table below:

<b>S. No</b>	<b>Disability</b>	<b>Affected part of body</b>	<b>Diagnosis</b>	<b>Permanent physical impairment/mental disability (in %)</b>
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	£		
8.	Hard of Hearing	£		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/ non-progressive/ likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) not necessary

Or

(ii) is recommended/ after \_\_\_\_\_ years \_\_\_\_\_ months,  
and therefore this certificate shall be valid till \_\_\_\_\_(DD)/(MM)/(YY)

@ - e.g. Left/right/both arms/legs

# - e.g. Single eye/both eyes

£ - e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)  
(Name and Seal)

Countersigned

(Countersignature and seal of the  
Chief Medical Officer/Medical Superintendent/  
Head of Government Hospital, in case the  
certificate is issued by a medical  
authority who is not a government  
servant (with seal))

Signature/Thumb impression of  
the person in whose favour  
certificate of disability is issued.

**Note:** In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

**Note:**

The principal rules were published in the Gazette of India by Ministry of Social Justice and Empowerment vide notification number 489, dated 15.06.2017.