



**VISVESVARAYA INDUSTRIAL & TECHNOLOGICAL MUSEUM**  
(National Council of Science Museums)  
Kasturba Road, Bangalore - 560 001

**DETAILS OF ADVERTISEMENT No.17/2016**

This museum is a constituent unit of National Council of Science Museums (NCSM) an autonomous body under the Ministry of Culture, Govt. of India. NCSM has 26 Science Museums/Centres under its umbrella in the country. The main objective of the NCSM is to popularize science among the people.

Applications are invited for one post of Lower Division Clerk (Reserved for OBC) at Visvesvaraya Industrial & Technological Museum (VITM), Bangalore in the Pay Scale of (PB-1) Rs.5200-20200/- with GP Rs.1900/- plus allowances as per Govt. of India rules. Total emoluments at start as on date will be Rs.21,645/- at Bangalore.

**Essential Qualification, Age & Experience:** 12<sup>th</sup> Class pass or equivalent qualification from a recognized Board/University with English typing speed @ 35 w.p.m (35 w.p.m. corresponds to 10,500 KDPH on an average of 5 key depressions for each word). Typing Speed test will be taken on computer only. Knowledge of Hindi Typing is desirable.

**Job Description :** Typing; dispatch of daks, issue of tickets, photocopying, maintenance of files, preparation and processing of bills; making entries in various registers, ledgers etc.; handling purchase and stores; compilation of facts & figures for reports, statements etc. in computer; cash handling & cheque writing whenever required; any other work entrusted by superiors from time to time.

**Age Limit** -18 to 30 (including 3 years relaxation as per GoI norms for OBC category. Age relaxation will be applicable to PWDs & Ex-servicemen candidates as per GoI rules) years as on **16.01.2017**. The last date for receiving application is **16.01.2017**. Details of advertisement and prescribed application form can be downloaded from our website **www.vismuseum.gov.in**.

The duly filled up applications in prescribed format along with **self attested copies of certificates & testimonials** should reach the above address latest by **16.01.2017**. The envelope containing application should be superscribed "**Application for the post of Lower Division Clerk (Reserved for OBC)**".

**No application fee is payable**

**Candidates should satisfy themselves that they meet all requisite requirements such as prescribed qualifications/technical qualifications, age, experience and valid caste certificate in latest prescribed formats as per standing govt. orders.** The candidates found suitable after screening of applications will only be called for Aptitude and Typing tests. Mere possession of requisite qualification shall not entitle the candidate to be called for Written/Typing tests based on which selection will be made. Decision of VITM in this regard shall be final and binding. Only outstation PWDs and Ex-Servicemen candidates called for test will be paid 2<sup>nd</sup> class Train/Bus fare (both ways) by the shortest route, as per rule, on production of proof of travel in prescribed claim form which may be obtained from the administration section of this museum on their arrival for test.

Candidates already working in Government, Semi-Government, Public Sector Undertakings and autonomous organizations must apply through proper channel. The incumbents are liable to be transferred to any Science Museum/Centre under the control of National Council of Science Museums (NCSM) anywhere in India, they will be governed by the National Pension System of Govt of India. NCSM provides facilities like Medical, LTC etc. as per rules.

Candidates are advised not to make any personal or interim enquiries, which may be considered as disqualification. **Interim enquiries will not be entertained.** Canvassing in any form and / or brining in any influence, political or otherwise, will be treated as a disqualification.

The proforma of OBC certificate in confirmation to GoI, DoPT No.36036/2/2013-Estt.(Res.) dated. 30<sup>th</sup> May 2014 is given below for reference of the candidates.

The museum reserves the right to cancel this recruitment without assigning any reasons.

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**Notification regarding OBC Certificate and Certificate Format**

No. 36036/2/2013-Estt.(Res.)

Government of India

Ministry of Personnel, Public Grievances & Pensions

Department of Personnel & Training

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North Block, New Delhi

Dated: 30th May, 2014

To,

The Chief Secretaries of all the State Governments/Union Territories

**Subject: Revision of format for OBC Caste Certificate. Madam/Sir, The Government of India had issued instructions on 8<sup>th</sup> September, 1993 vide DoPT O.M. No. 36012/22/93-Estt.(SCT) providing for reservation to Other Backward Classes in the services and posts under the Government of India.**

The format of the Caste Certificate was prescribed vide Annexure A of the O.M. No. 36012/22/93-Estt.(SCT) dated 15th November 1993. In the said format, the then Ministry of Welfare's Resolution No. 1201 1/68/93-BCC(C) dated 10th September 1993 was mentioned, which contained the list of castes and communities treated as OBCs till that time. Since then, a large number of castes and communities have been added to the Central List of OBCs through various resolutions of the Ministry of Social Justice and Empowerment. The details of the resolutions subsequent to the Resolution dated 10th September 1993 do not find mention in the existing format. The said format also prescribes that the certificate issuing authority should certify that the candidate does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the aforesaid O.M. dated 8.9.1993. 2. Representations have been received in this Department wherein candidates belonging to OBC Communities have reportedly faced difficulty in getting the benefits of reservation. This is because of the fact that in the caste certificate issued by the concerned district authorities, although the name of the caste/community is mentioned in the certificate, the specific resolution by which the said caste/community has been included in the Central List of OBCs is not indicated. 3. Keeping in view such problems faced by the candidates, this issue was examined in consultation with the National Commission for Backward Classes and it has been decided to revise the existing format of OBC Caste Certificate. A copy of the revised format is enclosed (Annexure). All the certificate issuing authorities are requested to invariably mention the details of the Resolution (Number and Date) by which the caste/community of the candidate has been included in the Central List of OBCs and also to ensure that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the aforesaid O.M. dated 8.9.1993 as amended from time to time. 4. I am to request that the revised format of the Certificate may please be brought to the notice of authorities under the State Governments Union Territories who are empowered to issue the Caste Certificate.

Yours faithfully

sd/-

(Sandeep Mukherjee)

Under Secretary to the Government of India

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kurnari \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town in District/Division \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ community which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_\_\_ dated \_\_\_\_\_\*.

Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93 - Estt.(SCT)dated 8.9.1993.\*\* District Magistrate Deputy Commissioner etc. Dated: Seal \* - The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC. \*\* - As amended from time to time. Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.