

NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH
Indian Council of Medical Research, Bengaluru

No. NCDIR/Projects-Rec/1/2019-20

08-08-2019

Applications are invited for the posts to be filled up on purely temporary or contractual basis for 1 year (extendable) under the projects at National Centre for Disease Informatics and Research, Bengaluru.

Place of duty: National Centre for Disease Informatics and Research, Bengaluru.

Place of walk-in-written test and / or personal discussion: National Centre for Disease Informatics and Research, Bengaluru.


'Setting up of ICMR Bioethics Unit to Co-ordinate initiatives on capacity strengthening and research in the area of ethics' at National Centre for Disease Informatics and Research, Bengaluru.

Sl. No	Name of the Post	Consolidated Salary per month	No. of Vacancies & Reservation	Age Limit	Qualifications		Job Description
					Essential	Desirable	
1	Project Assistant	Rs. 31,000	1 (UR)	30 Years	Graduate in Science/ relevant subjects from a recognized university with three years' work experience from recognized institution or Master's Degree in the relevant subject.	i)Scientific writing & Communication skills. ii)Knowledge of Computer applications.	To provide assistance in the various activities of ICMR bioethics Unit which include:- maintaining files, communication, day to day assistance in typing literature search, record keeping or any other work as assigned.

hunnish 8/8/19
Administrative Officer
National Centre for Disease Informatics
and Research (ICMR), Bangalore


‘Ongoing and proposed bioethics activities of ICMR Bioethics Unit’ at National Centre for Disease Informatics and Research, Bengaluru for 1 year (extendable).

SI No	Name of the Post	Consolidated Salary per month	No. of Vacancies & Reservation	Age Limit	Qualifications		Job Description
					Essential	Desirable	
1	Scientist C (Medical/ Non Medical)	Medical 72,325 (Including HRA) Non Medical 57,660 (Including HRA)	1 (UR)	40 Years	Post Graduate Degree (MD/MS/DNB or equivalent) after MBBS or equivalent with one year experience OR Post Graduate diploma in medical subjects after MBBS with two years’ experience OR MBBS / BDS/ Graduate degree in Indian systems of Medicine degree with four years’ experience in medical subjects after degree OR 1 st Class Master Degree in life sciences or relevant subjects from a recognized university with 4 years experience	i) Qualifications/ Training/ Experience in Research Ethics or Bioethics. ii) Good writing/Communication skills / Editorial work / Related Publications. iii) Knowledge of Computer applications. iv) Working experience with an Ethics Committee. v) Knowledge about National or International Ethical Guidelines. Experience of conducting or working in a clinical trial/ Biomedical Health Research/ Public Health Research.	To co-ordinate and carry out the activities of ICMR bioethics Unit which include: - Developing of ethics policy/ guidance on specific areas; capacity building initiatives; use of online tools and methods for bioethics training; Organize and conduct National and International conferences/ courses or seminars on bioethics; development of bioethics course curriculum for students; researchers and ethics committees; conduct survey / research to assess status of ethical review; collection and dissemination of relevant information through publications in Bioethics; Collaboration with National/ International institutes for research in the area of Ethics; Networking and communication with stakeholders in the area of Ethics.
2	Project Assistant	Rs. 31,000	1 (UR)	30 Years	Graduate in Science/ relevant subjects from a recognized university with three years’ work experience from recognized institution or Master’s Degree in the relevant subject.	i) Scientific writing & Communication skills. ii) Knowledge of Computer applications.	To provide assistance in the various activities of ICMR bioethics Unit which include:- maintaining files, communication, day to day assistance in typing literature search, record keeping or any other work as assigned.


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Terms and Conditions:

1. Interested and eligible candidates may download the prescribed application form from the website www.ncdirindia.org and report for the walk-in written test / personal discussion on the dates mentioned in the next page.
2. Qualification and experience should be in relevant discipline/field and from a reputed institution / organization recognized by relevant authority. Experience shall count from the date of completion of minimum educational qualification.
3. Submission of incorrect or false information during the process of walk-in written test and / or personal discussion shall disqualify the candidature at any stage.
4. Age relaxation against post earmarked for reserved candidates will be as per Govt. of India Norms. Age limit and experience will be considered as on the date of written test and / or personal discussion.
5. No TA/DA will be paid for attending the written test and / or personal discussion.
6. Mere fulfilling the essential qualification / experience does not guarantee selection.
7. Candidates employed in Govt. Service /Semi Govt. Autonomous Bodies of State/Central Govt. should submit a "No Objection Certificate" from their employer.
8. The above post is filled-up on purely temporary basis and contractual basis, co-terminus with the project & the candidate will have no right to claim for Permanent Employment under NCDIR/ICMR or continuation of his/her services in any other project. No benefit of PF, LIC, and Medical Claim is admissible.
9. Community/ Caste certificate: Candidates applying under OBC category shall submit attested copy of OBC Non – Creamy Layer Certificate in specified format, issued within one year from the date of walk-in written test and / or personal discussion by the appropriate authority. Only Non Creamy Layer OBC certificates will be accepted and other certificates will not be accepted.
10. All posts are contractual for the duration offered and may/ or may not be renewed subject to satisfactory performance and project requirement.
11. Canvassing and bringing pressure in any form for short listing and employment will be a disqualification and barred from selection process.
12. The Director reserves the right to increase / decrease the number of vacancies as per requirement or accept/reject any application without assigning any reason thereof and no recommendation in this matter will be entertained.
13. Candidates possessing the above essential qualification and experience may come for walk - in written test and / or personal discussion at National Centre for Disease Informatics and Research, Nirmal Bhawan-ICMR Complex (11th Floor), Poojanahalli, Kannamangala Post, Bengaluru-562110 on the dates indicated below:


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SCHEDULE FOR WRITTEN TEST FOLLOWED BY PERSONAL DISCUSSION


Sl. No	Post	No. of posts	Date and time of verification of document	Date and time of personal discussion
1	Scientist C (Medical/ Non Medical)	01 (UR)	21-08-2019 from 9 AM to 10:30 AM	21-08-2019 from 10:30 AM onwards
2	Project Assistant	02 (UR)	21-08-2019 from 9 AM to 10:30 AM	21-08-2019 from 10:30 AM onwards

Those appearing for walk - in - written test and / or personal discussion should bring with them original certificates (1) Educational qualification (2) Proof of Date of birth (3) Experience certificates/testimonials (4) One-self attested recent passport size photograph (5) ID Proof (Ex. PAN/Voter ID/Driving License etc.) (6) Three sets of self-attested photocopies of all documents. (7) SC/ST/OBC/PWD Certificates, if applicable. (8) Candidates should submit all certifications/testimonials in original for verification. Candidates who fail to bring the original certificates will not be allowed to attend walk - in - written test and / or personal discussion.

NOTE

1. Shortlisted candidates will be called for written test and / or personal discussion after verification of essential qualification and experience.
2. Any Addendum/Corrigendum in respect of above vacancy notice shall be issued on our websites www.ncdirindia.org only and no separate notification shall be issued in the press. Applicants are requested to regularly visit our website to keep themselves updated.

Further information on NCDIR and its Mission/Function can be viewed on the NCDIR website (www.ncdirindia.org).


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National Centre for Disease Informatics
and Research (ICMR), Bangalore

Sd/-
DIRECTOR
NCDIR, Bengaluru